

# State of Nevada

## CORE.NV Project Weekly Status Report

Week Ending: May 23, 2025



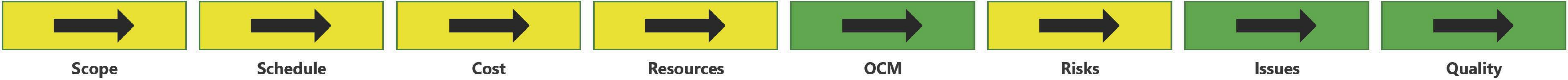
Content	Purpose - to communicate the following:
CORE.NV Project Dashboard	<ul style="list-style-type: none"> <li>• CORE.NV Project Roadmap</li> <li>• CORE.NV Project strategic milestones and timeline update</li> <li>• CORE.NV Project Status Review <ul style="list-style-type: none"> <li>Updates on completed milestones and performance against plan</li> <li>Status of in progress activities</li> <li>Risk level associated with meeting upcoming target milestone dates and risk rationale</li> </ul> </li> </ul>
Workstream Status Review	<ul style="list-style-type: none"> <li>• Review at-risk and critical workstream statuses</li> <li>• Discuss workstream level risks of significant scope or severity</li> </ul>
OCM Status Review	<ul style="list-style-type: none"> <li>• Review at-risk and critical workstream statuses</li> <li>• Discuss workstream level risks of significant scope or severity</li> </ul>
CORE.NV Project-Level Risks and Issues	<ul style="list-style-type: none"> <li>• Issues currently impacting, risks anticipated to impact, and the corresponding mitigating actions in place</li> </ul>
CORE.NV Project-Level Action Items	<ul style="list-style-type: none"> <li>• Actions requested of the executive leadership team to support</li> </ul>
CORE.NV Project-Level Decisions	<ul style="list-style-type: none"> <li>• Decisions requiring input from the executive leadership team</li> </ul>
Appendix	<ul style="list-style-type: none"> <li>• Overall CORE.NV Project Health Working Status</li> </ul>





# CORE.NV Weekly Status Report

Week Ending: May 23, 2025



## CORE.NV Project Roadmap



### Milestones Projected to End This Reporting Period

WBS	Task Name	Start Date	Finish Date	% Complete
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### Project Status Review

During this reporting period, resources from CGI and BerryDunn met onsite with OPM resources to conduct three days of Program Increment (PI) 8 planning sessions. The workstream teams laid out the work that must be completed over the course of the next six sprints, namely for the next twelve weeks ending on August 15, 2025. During this time frame, on July 1, 2025, important changes to the Chart of Accounts will be implemented as well as Budget Structure 80 work. A number of interfaces and reports will also be required to be placed into the production environment for Fiscal Year (FY) 2026. The teams held collaborative sessions where cross team dependencies were discovered and explored in greater detail. Lastly, the teams looked forward to the long holiday weekend for some very well deserved time off.



## FIN

## Accomplishments:

Participated in PI8 Planning sessions (Monday–Wednesday), including epic and story identification and schedule development. Prepared and entered stories into Jira.

## NDOT Testing Preparation:

Held and participated in prep meetings for Cost Accounting (CA), Procurement, Agreements, Budget, and A/R in preparation for the second round of testing.

Scheduled follow-up meetings to meet the 5/30/2025 deadline for all prerequisite requests.

Reviewed and analyzed CA scripts for the next testing phase.

Completed the Script Strategy template for CA and scheduled a check-in meeting.

Pulled and reviewed script comments from Jira to provide feedback for script and data adjustments.

## NDOT Coordination and Strategy:

Planned NDOT tasks and meetings for the next four months. Assisted in finalizing the NDOT calendar and task list.

Participated in Procurement Strategy meeting and supported stakeholder engagement.

Set up recurring CORENV project team meetings with NDOT.

## Interface and COA Changes:

Created, updated, tracked, and assigned deliverables for BQ80 Level 2, Interfaces, and NDOT COA changes for the 7/1/2025 deadline. Provided updates to project managers on BQ80 Level 2 and related changes.

## Technical Enablement:

Conducted initial walk-through for connecting and querying the ADV4x back-end for the finance team.

## Risks/Concerns/Blockers:

## SEFA/ACFR Coordination:

This week's SEFA/ACFR meeting was canceled due to the absence of one of the required technical teams. A reschedule is needed to align on ITF-243.

## Upcoming Activities:

Conduct script writing sessions on 5/27 and 5/28 for NDOT testing.

Attend rescheduled SEFA/ACFR meeting (coverage arranged due to scheduling conflict). Continue refinement and review of Cost Accounting scripts. Maintain momentum on NDOT testing preparation and coordination efforts.



HRM

Accomplishments:  
PA II Interviews  
DHRM Interface Requirements gathering  
EUAT Prep created  
Mock - Reviewed with team for what needs to be done, including data provided  
FIN/HRM SH6 utilization and collaboration meeting  
- Test Plan reviewed - Added check list for JIRA. This will provide status updates of what was validated during the testing  
NDOT Coordination and Strategy:  
Planned NDOT tasks and meetings for Interfaces and with review with FIN over the next four months.

Next Week:  
Continued Requirements gathering for Interfaces  
Interface script writing  
Interface UAT Testing  
Continue to set up JIRA for status and for testing - tickets.



## TECH

### Accomplishments:

PMO - Completed PI8 planning deliverables

### INTERFACES:

- Ready for SIT - ITF141
- In Design/Build - ITF113, ITF140
- In Analysis - ITF208, ITF143, ITF204,
- Legacy resources focused on analyzing code for next set of interfaces for 8.1.
- Continued analysis of ITF243 to meet SEFA report requirements
- Completed SCO interface training; pushed AG snatch & grab to PROD.
- Collaborated with SCO on SEFA needs and other FIN reports for PI8 (July 1)
- Continue onboarding DETR and CGI interface resources.

### REPORTS:

- Started onboarding CGI reports resource.
- Completed reports (RPT444, RPT033, RPT235).

### DATA WAREHOUSE & DATA CONVERSION:

- Development and testing of the "hrdw\_load\_B2" batch job.
- Continued discussions related to SEFA tables set up in DAWN
- Supported Interface Team and HRM on interfaces.
- HRDW reports build & UI, analysis (RPT143, RPT134, RPT158, RPT138, RPT130)
- Built a bitbucket pipeline to copy files to Dev host.
- Completed ndot\_dw\_sw\_load.
- Support UAT for AP pay check interface.
- Continued discussions related to NDOT COA for Fiscal year "2026"; mapping needs to be completed before work can start.

### UPCOMING ACTIVITIES:

- DAWN COA refactoring
- NDOT July 1 COA interface work
- SCO ITF243 SEFA
- HRM reports
- HRM Interfaces
- HRDW Code review and testing



## OCM

### Weeks Activities for OCM:

1. PI8 Functional Area planning sessions – OCM team sat in on all planning sessions to learn more in-depth releases for July 1st and NDOT status, risks and concerns and sprint planning for Oct Go-Live.
2. BOVR Update continues; SCO team and OPM Security team had struggles this week over workflow update, working together on agreeing on correct solution before publishing the update.
3. SharePoint List Dev – going slow this week due to PI8 planning.
4. Held first “June Staff Coffee Talk this week with DHRM Central Records with an outreach of 122! Agency HR reps were mostly concerned with training and what the new JIT training will look like now that project was pushed to Oct. OPM Training Manager explained that there will now be targeted training just for them before new go-live date. A push to ensure all HR reps take Practice Labs was communicated again.
5. NEATS Positive Reporting How-To video was produced but needs more refinement. Will review again next week.
6. Scheduling additional Staff Coffee Talks for June, engagement has been great with agency CAN members.
7. Scheduled the June quarterly Stakeholder Leadership Meeting – Slide deck planning underway!

### For Next Week: Short week due to holiday

- Payroll Staff Coffee Talk on Tuesday
- Continued planning for Leadership Meeting
- Continued scheduling and planning for Staff Coffee Talks
- Development of Leadership Coffee talks for OPM Project Director
- BOVR finalization and publishing
- Continued SP List Development
- Continued July 1st release planning for comms



## Training

Accomplished:

- EUT as of 5/21/2025: Completed Courses: 37/39; Unique Users: 320+; Total Seats Filled: 504 (as of 5/21)
- Practice Labs: 40 completed, 240 seats offered, 19 seats filled; 20 CC scheduled, 472 seats offered, 78 reserved

Training Communication:

- Ongoing communication with registered end-users.
- Practice Lab reminder email
- All 4 Phase 1B Course Materials are FINAL
- Meeting/collaboration with DHRM for end-user continued engagement

Upcoming:

- PA for Payroll Clerks recording: 5/21/2025
- Payroll Administration for Super Users (DHRM Central Payroll) Training: 5/22/2025
- HRM Phase 1B Training Aids/Crosswalks in development: HRM Transactions; Submitting a New Hire; Remediating Mistakes from Prior Pay Periods

In Review:

- HRM Event Types
- ESMT Corrections
- FIN Phase 1A Job Aid: ITI to ITA

In Progress:

- Phase 1B/1C Training Schedule
- Revised go-live strategy and implementation
- NDOT training room requests submission





# Unresolved Risks & Issues

## Risks

Issue key	Summary	Assignee	Due date	Priority	Status
CORENV-10056	Reports - Scope for CGI	[REDACTED]	06/30/25	P2 - Medium	Open - In Progress
CORENV-11061	Delayed NDOT Go Live Payroll Implications			P0 - Very High	Open - In Progress
CORENV-12225	Statewide Implementation of Positive Pay	[REDACTED]		P1 - High	Open - In Progress
CORENV-6513	Due to the somewhat unstable nature of Advantage 2.0, critical resources may be required to be pulled off of the Core.NV Project to troubleshoot and fix defects.			P2 - Medium	Open - In Progress
CORENV-9988	Report Resources - NDOT	[REDACTED]		P2 - Medium	Open - In Progress

## Issues

Issue key	Summary	Assignee	Due date	Priority	Status
CORENV-10287	OPM Data Warehouse Resources being redirected to other efforts is a Risk to Completion of HRDW for Phase 1B	[REDACTED]	05/26/25	P1 - High	Open - In Progress
CORENV-10024	Reports: Schedule & Resource capacity does not allow time to test/validate SCO FIN Reports (deferred from P1A) due in July			P2 - Medium	Open - In Progress





# Action Items

## Open But Due

Description	Owner	Due Date	Comments
Confirm due date for UAT Support 4	[REDACTED]	05/23/25	
Respond to MSR #14 comments	[REDACTED]	05/23/25	

## In Progress

Description	Owner	Due Date	Comments
Confirm due date for UAT Support 4	[REDACTED]	05/23/25	
Respond to MSR #14 comments	[REDACTED]	05/23/25	





# Action Items Continued

## Closed This Week

Description	Owner	Due Date	Comments
Update Governance Plan to include Incident Management procedure with contact information		05/20/25	OPM created documents outlining communication processes for jobs.

## Assigned This Week

Description	Owner	Due Date	Comments
Confirm due date for UAT Support 4		05/23/25	
Respond to MSR #14 comments		05/23/25	





# Decisions

Issue key	Summary	Assignee	Status	Resolution	Priority	Due date
CORENV-10086	Reports Identified for CGI Development		Open		P2 - Medium	4/18/2025
CORENV-11588	DECISION: current proposed mapping for SFY26 of Job Number to Location and Work Orders to Task Order is causing an issue with HR due to COA changes not being implemented July 1, 2025.		Open		P1 - High	5/9/2025
CORENV-11634	OPM will own support and maintenance of DAWN until technical ownership handed to OCIO		Open		P2 - Medium	5/12/2025



# Project Health Assessment Rubric

	Project Health Status Categorizations		
Project Health Assessment Area	Green	Amber	Red
<b>Scope:</b>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> <li>The scope is well-defined.</li> <li>The scope has not been changed outside of the original scope definition or any scope changes made are not expected to impact the current overall schedule or budget.</li> </ul> <p><i>If scope re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined scope.</i></p>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are one or more areas of scope that have yet to be fully defined, but they are not expected to impact the current overall schedule and/or budget.</li> <li>The scope has not been changed outside of the original scope definition or any scope changes made are expected to have no, or minimal, impact to the current overall schedule or budget, and will not impact the critical path.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are areas of scope that have yet to be fully defined, and these unknowns are expected to impact the current overall schedule and/or budget.</li> <li>The scope has been changed outside of the original scope definition and any such scope changes are expected to impact the current overall schedule or budget and/or critical path.</li> </ul>
<b>Schedule:</b>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> <li>The schedule and critical path are well-defined.</li> <li>The schedule is progressing as planned, with all critical path milestones and deadlines being met.</li> </ul> <p><i>If schedule re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined schedule.</i></p>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are areas of the schedule that have yet to be fully defined, but the critical path is well-defined.</li> <li>The schedule is not progressing as planned but, all critical path milestones and deadlines are currently being met and are expected to continue to be met.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are areas of the critical path schedule that have yet to be fully defined.</li> <li>The schedule is not progressing as planned and critical path milestones and deadlines are not being met and/or are expected to not be met.</li> </ul>
<b>Cost:</b>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> <li>The budget is well-defined.</li> <li>Budget funds have been allocated as needed.</li> <li>The budget is being expended as required.</li> </ul> <p><i>If budget re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined budget.</i></p>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are areas of the budget that have yet to be fully defined, but estimated funds that will be needed are available.</li> <li>Funds needed are exceeding originally budgeted funds and it is impacting the current overall schedule but, not the critical path.</li> <li>The short-term budget is being over-expended but, spending is expected to remain within the overall long-term budget.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are areas of the budget that have yet to be fully defined and estimated funds needed are not expected to be available.</li> <li>Budget funds are not being allocated as needed and this is impacting the critical path.</li> <li>The budget is being over-expended per the original planned budget and spending is expected to exceed the overall budget (including any contingency funds).</li> </ul>
<b>Resources:</b>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> <li>All needed resources have been identified.</li> <li>All identified resources have been allocated.</li> <li>There are no overallocated resources.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are needed resources that have yet to be fully identified, but it is not expected to impact the current overall schedule and/or budget.</li> <li>There are identified resources that have yet to be allocated, but they are not expected to impact the current overall schedule and/or budget.</li> <li>There are resources that are overallocated, but these are not expected to impact the current overall schedule and/or budget.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are needed resources that have yet to be fully identified and this is impacting, or is expected to impact, the current overall schedule and/or budget.</li> <li>There are identified resources that have yet to be allocated and they are impacting, or are expected to impact, the current overall schedule and/or budget.</li> <li>There are allocated resources that are overallocated and it is impacting, or is expected to impact, the current overall schedule and/or budget.</li> </ul>



## Project Health Assessment Rubric Continued

Project Health Assessment Area	Project Health Status Categorizations		
	Green	Amber	Red
<b>Risks:</b>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> <li>All known risks have been documented.</li> <li>All identified risks have mitigation plans in place.</li> <li>Mitigation plans for all risks have been communicated, a risk owner has been assigned, and the plans are regularly evaluated and assessed.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are documented risks that do not have mitigation plans in place but are not expected to impact the current overall schedule and/or budget.</li> <li>There are mitigation plans that are not effectively assisting to avoid the correlating risks but are not expected to impact the current overall schedule and/or budget.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are known risks that have not yet been documented and they are impacting, or are expected to impact, the current overall schedule and/or budget.</li> <li>There are documented risks that do not have mitigation plans in place, and they are impacting, or are expected to impact, the current overall schedule and/or budget.</li> <li>There are mitigation plans that are not effectively assisting to avoid the associated risks and they are impacting, or are expected to impact, the current overall schedule and/or budget.</li> </ul>
<b>Issues:</b>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> <li>All known issues have been documented.</li> <li>All identified issues have resolution plans in place.</li> <li>Resolution plans for all issues have been communicated, an issue owner has been assigned, actionable steps to resolve the issue have been articulated, and a resolution target date has been established.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are documented issues that do not have resolution plans in place, but they are not expected to impact the current overall schedule and/or budget.</li> <li>There are resolution plans that are not effectively assisting to resolve the associated issue, but they are not expected to impact the current overall schedule and/or budget.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are known issues that have not been documented and they are impacting, or are expected to impact, the current overall schedule and/or budget.</li> <li>There are documented issues that do not have remediation plans in place, and they are impacting, or are expected to impact, the current overall schedule and/or budget.</li> <li>There are remediation plans that are not effectively assisting to remedy the correlating issues and they are impacting, or are expected to impact, the current overall schedule and/or budget.</li> </ul>
<b>Quality:</b>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> <li>All quality standards and requirements for solution configuration and documentation deliverables are well-defined and communicated.</li> <li>All quality standards and requirements for solution configuration and documentation deliverables are being assessed and measured, documented, and are being met.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are quality standards and requirements for solution configuration and/or documentation deliverables that are not well-defined, but they are not impacting the overall quality of the related items and/or end user satisfaction.</li> <li>There are quality standards and requirements for solution configuration and/or documentation deliverables that are not being met but are able to be remedied without impacting the current overall schedule, budget, and/or end user satisfaction.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are quality standards and requirements for solution configuration and/or documentation deliverables that are not well-defined and they are impacting the overall quality of the related items and/or end user satisfaction.</li> <li>There are quality standards and requirements for solution configuration and/or documentation deliverables that are not being met and they are impacting the current overall schedule, budget, and/or end user satisfaction.</li> </ul>
<b>OCM:</b>	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> <li>All involved, impacted, and interested parties have been identified and documented.</li> <li>All involved, impacted, and interested parties are being engaged according to the established Project Communications Plan in order to complete project work and prepare them to use the new solution.</li> <li>No involved, impacted, and interested parties are showing resistance to and/or dissatisfaction with the CORE.NV Project and/or the new solution.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are a few involved, impacted, and/or interested parties that are not being fully engaged with as needed to complete project work and/or prepare them to use the new solution.</li> <li>There are involved, impacted, and/or interested parties that are showing resistance to and/or dissatisfaction with the CORE.NV Project and/or the new solution, but this resistance/dissatisfaction is being addressed and managed.</li> </ul>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> <li>There are numerous involved, impacted, and/or interested parties that are not being engaged with at all, and as needed to complete project work and/or prepare them to use the new solution.</li> <li>There are numerous involved, impacted, and/or interested parties that are showing strong resistance to and/or complete dissatisfaction with the CORE.NV Project and/or the new solution and this resistance/dissatisfaction is not being addressed and managed.</li> </ul>